



FALCON TRUCK DRIVING ACADEMY, BEAR FLATTS LTD, an AZ Corp.

850 W Silverlake Rd, Tucson AZ 85713 Phone 520-574-4325; Fax 520-574-3375

STUDENT ENROLLMENT AGREEMENT

CERTIFICATE PROGRAM – Commercial Driver License Training Program

Duration: 160 Clock Hours – 4 Weeks

- AM Class: M-F: 7:00 AM – 3:30 PM**
- PM Class: M-F: 3:30 PM – 10:30PM**

Payment in full payable to Bear Flatts LTD (“School”) is due and payable prior to the start of class, unless other arrangements have been made. Payments may be made in cash, billed to agency, billed to company, Federal Pell Grant, Federal Direct Subsidized Loan, Federal Direct Unsubsidized Loan, and Promissory Note, which are part of this Enrollment Agreement. If not accepted by the School, Student will receive a full refund. Student may cancel the enrollment any time prior to the start of class by sending a written Notice of Cancellation to the School. If cancellation is postmarked within 3 days of the execution of the Enrollment Agreement and before the start of class, Student shall receive a full refund. Cancellation shall be effective as of the date of mailing. If cancellation is effective more than 3 days after execution of the Enrollment Agreement and before the start of class, Student shall receive a refund of all money paid, less all deduction for fees or services provided, and books either not returned or returned in a condition that is not reusable. Refunds will be made within 30 days of receiving the Notice of Cancellation. If Student had not visited the institute facility prior to enrollment Student shall have the opportunity to withdraw without penalty within three days following either attendance at a regularly scheduled orientation or following a tour of the institute facilities and inspection of equipment.

Student may be terminated for a violation of any of the following: **a)** Failure to maintain satisfactory progress, **b)** Failure to comply with the School’s attendance policy, **c)** Failure to comply with the School’s student conduct policy, **d)** Failure to meet all financial obligations to the School, or, **e)** Breach of any of the conditions set forth in the signed Enrollment Agreement.

Refund Policy

If the Student withdraws after the time period allowed for cancellation of this agreement as stated above and/or if Student is terminated by the School for a violation of any of the above, which occurs within the first 60% of the period of time for completion of the program, the tuition refund will be based on program costs using the pro-rata refund policy. There will be no refunds granted after 60% of the time period for completion of the program. A \$100 administrative fee and all other fees incurred are non-refundable. The School will perform a pro-rata refund for students who are attending Falcon Truck Driving Academy and terminate their training before completion of more than 60% of their enrollment. Refunds are calculated using the program tuition only. Refunds are calculated by dividing the total number of clock hours comprising the period of enrollment for which the student has been charged into the number of clock hours remaining to be completed by that student in that period as of the last recorded day of attendance by the student. Any monies due the student shall be refunded within 60 days from the last date of Student’s attendance or within 60 days from the date of receipt of payment in the event that the date of such receipt is after the Student’s last date of attendance. Student Diploma and Certificate and Transcript of grades are only available after payment of all monies due School. **Falcon Truck Driving Academy does not guarantee placement.**